

**DESTIN WATER USERS, INC.**  
**Job Description**

**Job Title: Lift Station Technician**  
**Department: Lift Station Operations**  
**Reports To: Lift Station Superintendent**  
**FLSA Status:** Non-exempt  
**Prepared By:** Monica Autrey  
**Prepared Date:** 12/27/17  
**Approved By:** Lockwood Wernet  
**Approved Date:** 12/28/17

**Summary**

Under direct supervision and is responsible for the overall preventive maintenance and repair and upkeep of mechanical equipment and facilities associated with lift stations.

**Duties and Responsibilities**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

Perform predictive, preventive and corrective maintenance on all mechanical and electrical equipment and facilities associated with lift stations to include, but not limited to:

Perform daily Monday through Friday daily inspections of Lift Stations. Inform a Lift Station Crew Chief of any problems or equipment malfunctions encountered.

**Monday through Friday:** Check and clean floats, test pumps for proper operation, clean grease from wet well walls. Initiate Work Orders for any discrepancy. Read power meters.

Respond to all calls from Operations/SCADA. Investigate and correct complaints of odors, red lights on lift stations, or flooded lift stations that may emanate from other sources.

Maintain a regular program for removal, repair and replacement of pumps and other critical components. Remove and install valves, rails and pipe work.

Maintain associated paperwork required for work orders and the preventative maintenance program, as well as keeping the electronic programs up to date.

Start-up new or rebuilt equipment.

Be accountable for all equipment and tools assigned to you personally, or assigned to others. Perform periodic tool and equipment inventories as directed by the Lift Station Superintendent.

Utilize all safety equipment afforded for employee's protection and perform assigned tasks efficiently and safely.

Regularly check all tools and equipment for safe operation. Insure all equipment safety features operate properly. Observe all Confined Entry Rules.

Performs general housekeeping duties to include, but not limited to, vehicle cleaning and documentation of monthly vehicle inspection; shop clean up; and work site cleanliness.

Provides assistance to other company personnel as required and scheduled through the Lift Station Superintendent.

Operate company owned vehicles and equipment.

Perform "On Call" duties, which are normally on a rotational basis.

### **Supervisory Responsibilities**

This job has no supervisory responsibilities.

### **Qualifications**

High school diploma or general education degree (GED) and at least two years in wastewater/water plant maintenance & repair or related field. A "C" Level Waste Water Collections Systems Certificate is required. If the individual does not have a "C" level certificate, one will have to be obtained within one year of employment in this position. Employee will be required from time to time to work after hours, weekend, holiday, and "on call duty" as scheduled by the Lift Station Superintendent. Must be insurable by the company's insurance carrier. Must possess a valid Florida driver's license.

### **Knowledge, Skills & Abilities**

The requirements listed below are representative of the knowledge, skills and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.

Ability to write routine reports and correspondence.

Ability to speak effectively before groups of customers or employees of organization.

Ability to calculate figures and amounts such as proportions, percentages, area, circumference, and volume.

Ability to apply concepts of basic algebra and geometry.

Ability to define problems, collect data, establish facts, and draw valid conclusions.

Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Performs all reasonably related additional duties as assigned by immediate supervisor and other supervisors as required.

Must have regular attendance on the job.

Must have ability to work unsupervised and to work effectively with company personnel and customers.

Must have sound mechanical aptitude.

Must be computer literate.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds.

Close and distance vision are required. The ability to identify and distinguish colors and the ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on a given point is required. Good depth perception is required.

## **Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; extreme cold or extreme heat; and outside weather conditions. The employee is frequently exposed to moving mechanical parts; working in high precarious places; exposed to fumes and airborne particles; exposed to risk of electrical shock and confined spaces. The noise level in the work environment is usually loud.